Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**MAHATMA GANDHI COLLEGE IRITTY**
Name of the head of the Institution	**Dr.Meera M**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**04902491666**
Mobile no.	**9446267263**
Registered Email	**mgcollege.ac.in@gmail.com**
Alternate Email	**pvellachal@gmail.com**
Address	**Keezhur P.0, Iritty**
City/Town	**Kannur**
State/UT	**Kerala**
Pincode	**670703**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Pramod Kumar K.V**
Phone no/Alternate Phone no.	**04972826576**
Mobile no.	**9447384054**
Registered Email	**pvellachal@gmail.com**
Alternate Email	**mgcollege.ac.in@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://mgcollege.ac.in/pdf/AQAR%202017-18%20Final.pdf

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://mgcollege.ac.in/pdf/Academic-calender-2019.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**A**	**3.01**	**2016**	**05-Nov-2016**	**04-Nov-2021**

6. Date of Establishment of IQAC	**14-Jun-2014**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
ICT/Academic seminar titled	**31-Jan-2019** **1**	**30**
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2019 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	**4**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Initiated Departmental Seminars and instructed the faculty to participate and present papers in seminars and also to publish papers in National/ international seminars

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
IQAC Annual plan was chalked out at the beginning of the academic year.	Majority plans were executed by the end of the academic year.
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14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
College Council	05-Jan-2022

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	14-Jan-2019
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	Et Lab ,a software system is experimentally executed for the Management Information System. This software is used to record the attendance of the students and their various details. Class groups help in communicating the official announcements. Attendance,Examination notice, academic contents are provided through this software.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Mahatma Gandhi College, Iritty is affiliated to Kannur University and hence, the syllabi and curricula of degree programmes such as BSc Physics, BSc Mathematics, BSc Computer Science, BCom and BBA and post graduate programmes like MSc Mathematics and MCom are prepared by academic experts belonging to different board of studies as per the guidelines provided by the Faculty and the university. The faculty members belonging to different departments of the college are represented in respective Board of Studies. So, even during the stage of curriculum preparation, the faculty of the college contribute in a significant manner in order to see that the respective syllabi and curricula are up to date by incorporating latest developments in the different disciplines. For effective curriculum delivery, the college has an academic calendar which is strictly followed. Different departments take utmost care in the delivery of curriculum. In different departments, each head of the department divides the respective curriculum and assigns it to the members of the faculty in a democratic manner. Thus, using methods like lectures, seminars, individual and group projects, it is ensured that the entire contents of the syllabus and curriculum are effectively completed in time. Assignments are given to the students and it is duly evaluated. Monthly test papers are

conducted to evaluate how much the students have comprehended the curriculum. In the present semester system, university examinations are conducted two times in every academic year. Prior to the end semester examinations, model examinations is regularly conducted. Students are encouraged to ask questions. Remedial sessions are conducted for those students who are in need of the same. For effective curriculum delivery, information communication technology is used and for this smart boards, laptops etc are used whenever necessary. Innovative academic interventions like Scholar Support Programme(SSP), Walk With Scholar(WWS), etc greatly contribute to curriculum delivery to the satisfaction of all stake holders. Proper documentation of all these activities in the Teacher's Diary is carried out by the members of the faculty in each department. As part of the academic activities and its effective implementation, for every semester in the academic year, a calendar is prepared outlining the number of available working days, periodic assessment, model examination, study holidays and the university examination. This plan of action ensures the effective curriculum delivery and transaction. In the context of curriculum delivery and transaction, a preparation of the annual academic plan is the first step. A general time table is carefully prepared by the time table committee. Department council meeting is conducted , then the department prepare time table for each faculty. A work schedule that outlines the different academic, co curricular and extracurricular activities of the department is prepared. Different duties are assigned to the respective faculty members in charge of various activities. Seminars, workshops and other programmes are organised to provide fruitful exposure to the staff and students.Progress reports of the students are prepared. PTA and class wise PTSA meetings are conveyed to discuss the academic well as co curricular activities.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
GeoGebra	Nil	01/08/2018	20	Employabilty	-
La-Tex	Nil	01/11/2018	20	Nil	Skill Development

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	NIL	Nill
[View File]()		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BCom	Finance	02/07/2018
BSc	Physics- Maths,Computer Science	02/07/2018
BSc	Computer Science-Mathematics,Statistics	02/07/2018
BSc	Mathematics-Computer Science,Statistics	02/07/2018

BBA	Nill	02/07/2018
MCom	Finance	08/08/2018
MSc	Mathematics	08/08/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	40	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Yoga and Stress Management	03/10/2018	50
Leadership Quality Management	03/10/2018	50
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MCom	Industrial Visit	19
BBA	Production and Operations Management	39
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Feedback is an effective tool to ensure that the stated objectives are constructively and effectively realized. At the end of each semester, the Principal collects feedback from students. IQAC collects feedback from students at the end of every academic year. The department and individual teachers also collect feedback regularly. PTA and PTSA meetings are platforms to provide feedback on curricular and co-curricular activities. Through these different channels of information collected using structured format of well designed questions and spaces for writing answers, the college gets and analyses data and information in order to ensure that the stated objectives of curriculum are effectively realized in course of implementation at the college level.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MSc	Mathematics	20	368	20
MCom	Finance	21	685	21
BSc	Computer Science	29	1128	28
BSc	Maths	37	1320	37
BSc	Physics	37	1453	37
BBA	Nill	40	2235	40
BCom	Finance	60	2930	60

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	203	41	18	Nill	15

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
34	34	4	6	6	3

View File of ICT Tools and resources

View File of E-resources and techniques used

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

2.3.2 Students mentoring system available in the institution? Give details. (maximum 500 words) After admission sufficient time is spent for motivating students towards the subject they have chosen. Student bio-data is prepared immediately after admission, where in their academic record, family details etc are entered. The individual cases are discussed in department level meeting. Personal interviews and post admission tests/assignments were given in order to identify backward students. We have a well planned schedule for tutorials and remedial teaching and is part of the running time table. Each class is under the control of tutors. The tutor will coordinate tutorial and remedial activities. It is often found that poor economy and lack of proper family support were the main reason for the apparent backwardness of the students (rather than the so called talent).The success of the college can be mainly attributed for motivating and orienting the backward students and bringing them in the mainstream. SSP programme facilitating our aim to a great extent. Alumni working/studying in reputed institutions like Texas, Max Planck Institute, IISc, IITs, IISERs, RRL etc visit frequently and motivate our students. Text books are given free of cost for poor students. Students are encouraged to apply for various scholarships- our student welfare cell is providing the necessary guidance. Advanced learners are given advanced assignments and practical works. They are asked to assist back ward students which help them gain in-depth knowledge in the subject. They are given special library works and asked to read journals regularly. The departments constructed some clubs to encourage advanced students. We have

also implemented WWS programme, and is very much helpful in this regard. Sufficient opportunities are given for the concept/principle 'learning by doing'. For this a well furnished labs are equipped. Apart from this, as part of the syllabus, there is seminar, project and viva voce. Students are encouraged to take part in seminars, quiz programmes etc. In university level and state level. Assignments were given considering individual differences Student assessment is an integral part of the teaching-learning programme of the college. We have a teaching plan for each term and also periodic evaluation through departmental meetings. Right from the beginning, conscious and continuous efforts were taken. Personal interviews with students and parents were conducted. Test papers and assignments were given frequently. Terminal examinations and model examination are also conducted at college level. We complete the syllabi in time and make proper revision of the same. The departments hold periodic meetings of faculties and occasionally Principal attend the same. Principal verifies the teaching plan, evaluates the performance, and suggest corrective measure, if necessary. Educationally disadvantaged students were given special considerations. Specific steps are taken to improve their performance. Students are encouraged to actively participate in NCC, NSS, Nature Club (Bhoomithra Sena) and various co-curricular activities. The high percentage of success in the university examinations and other competitive examinations reflects the effectiveness of the mentoring.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
687	33	1:21

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
Nill	Nill	Nill	Nill	Nill

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Sri. Saraschandran K.	Associate Professor	Academic councillor , IGNOU
2018	Dr.Swarupa R.	Associate Professor	Academic councillor , IGNOU
2018	Dr. Devadhasan K.V.	Associate Professor	Selected to Kannur District Table Tennis Association as Executive committee member
2018	Dr Bijumon R.	Associate Professor	i) Course Coordinator, SWAYAM Course on Algebra and Trigonometry ii) Principal Investigator/Course Coordinator, SWAYAM Course on Differential Calculus iii) Subject Expert - DTH Course on Complex Analysis iv) Chairman, Board

2018	Capt Dr Jithesh K.	Lecturer	Chairman, Board of Examinations, BCA, Kannur University.
2018	Dr Aneesh Kumar K	Associate Professor	Course Coordinator, SWAYAM Course on Probability and Statistics - Transcripts of the MOOC courses selected for Translation
2018	Reshma P K	Nill	Course Coordinator, SWAYAM Course on IT Fundamentals - Transcripts of the MOOC courses selected for Translation Member of BoS, Computer Science (UG) of Kannur University. Member in the Board of Question Paper Setters of various Universities. Sub
2018	Dr. Rehin K. R.	Lecturer	Best Researcher, National Award by IRDP Group of Journals, Chennai on 30.5.2018.

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MCom	Nill	4	13/03/2019	30/04/2019
MSc	Mathematics	4	13/03/2019	30/04/2019
BBA	Nill	6	18/03/2019	30/04/2019
BCom	Finance	6	18/03/2019	30/04/2019
BSc	Computer Science	6	18/03/2019	30/04/2019
BSc	Mathematics	6	18/03/2019	30/04/2019
BSc	Physics	6	18/03/2019	30/04/2019

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

• Test on same day based on that days lecture • Semi-open viva • ICT enabled Teaching-Learning, when required • Post admission test, covering primary level, to assess the basic awareness and knowledge of students • Apart from this other there is a constant effort to improve the efficiency of our usual activities like, Tutorial sessions, WWS,SSP , Remedial Teaching, Personal counselling • Internal Examinations –Unit Tests, Mid semester examination and Model Examinations Assignments, Seminars workshops Entrepreneurial activities, especially among commerce students Peer group learning Feedback systems

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

2.5.3 Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words) End semester examinations are conducted by University to assess the knowledge base of the students. As part of Continuous Evaluation process (CE) to assess student progress, terminal and model examinations for first and second year classes of all undergraduate courses are conducted simultaneously in the college based on a common time table. Examinations are coordinated by a faculty in the college. At the same time, for third year classes, examinations are conducted by the concerned Departments. Major components considered in continuous evaluation are comprehension and analysis, scientific thinking and logical reasoning, language proficiency and application of the subject learned. Internal marks are prepared strictly based on model examinations, unit tests, seminars, assignments, viva voce, and attendance. As part of academic planning, module wise examination are also conducted. In the case of subjects with practical model examinations are conducted before the final university examination. College Arts and Sports days are planned effectively so that the academic activities are not disturbed. Activities of various clubs are also planned in this manner. The other extra curricular activities organized by various non-academic committees are also planned in the same way. • Test on same day based on that days lecture • Semi-open viva • ICT enabled Teaching-Learning, when required • Post admission test, covering primary level, to assess the basic awareness and knowledge of students • Apart from this other there is a constant effort to improve the efficiency of our usual activities like, Tutorial sessions, WWS,SSP , Remedial Teaching, Personal counselling • Internal Examinations –Unit Tests, Mid semester examination and Model Examinations Assignments, Seminars workshops Entrepreneurial activities, especially among commerce students Peer group learning Feedback systems 2.5.3 Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words) End semester examinations are conducted by University to assess the knowledge base of the students. As part of Continuous Evaluation process (CE) to assess student progress, terminal and model examinations for first and second year classes of all undergraduate courses are conducted simultaneously in the college based on a common time table. Examinations are coordinated by a faculty in the college. At the same time, for third year classes, examinations are conducted by the concerned Departments. Major components considered in continuous evaluation are comprehension and analysis, scientific thinking and logical reasoning, language proficiency and application of the subject learned. Internal marks are prepared strictly based on model examinations, unit tests, seminars, assignments, viva voce, and attendance. As part of academic planning, module wise examination are also conducted. In the case of subjects with practical model examinations are conducted before the final university examination. College Arts and Sports days are planned effectively so that the academic activities are not disturbed. Activities of various clubs are also planned in this manner. The other extra

curricular activities organized by various non-academic committees are also planned in the same way.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://mgcollege.ac.in/pdf/Programme%20Outcomes.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BBA	BBA	Nill	38	21	55.26
COM	BCom	Finance	59	47	79.67
CS	BSc	Computer Science	28	20	71.43
MAT	BSc	Mathematics	28	23	82.14
PHY	BSc	Physics	33	32	96.97
MCom	MCom	MCom	20	18	90.00
MSc	MSc	Mathematics	20	19	95.00

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://mgcollege.ac.in/pdf/Students%20Satisfaction%20Survey%202018-2019%20MGC.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Total	Nill	NA	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NA	NA	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Excellence in	Dr.Rehin K R	IRDP	30/05/2018	Research and

Research				Publication

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NA	NA	Nil	Nil	Nil	Nill

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Computer Science	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Mathematics	1	Nill
National	Commerce	2	Nill
International	Computer Science	2	Nill

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Statistics	2
Mathematics	5
Computer Science	2
Physics	1
Commerce	2

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Ontology based Semantic Information retrieval modal for University	Reshma P.K	International Journal of Applied Engineering Research	2018	2	Calicut University	Nill

Domain						
Hybrid Quantisation on Discrete Wavelet Coefficients for Efficient Speech Coding	Shijo M Joseph	International Journal of Research in Electronics and Computer Engineering	Nill	Nill	Kannur University	Nill
.Online Banking-An overview	Greeshma A	Global Journal of Research Analysis	2018	Nill	M G College Iritty	Nill
Digital Marketing and Success of Agropreneurship	Dr.Swarupa R	Management Researcher	2019	Nill	Kannur University	Nill
Vertex Triangular Graphs	Jimely Manuel	International Journal of Engineering Science and Mathematics	2018	Nill	M G College	Nill
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NA	NA	Nill	Nill	Nill	Nill	Nill
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	2	26	5	2
Presented papers	6	10	Nill	Nill
Resource persons	Nill	Nill	4	Nill
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/	Number of teachers	Number of students

	collaborating agency	participated in such activities	participated in such activities
Nature study at paidalmalai	MGC,NCC,Kannur University NSS	2	100
Agricultural awareness programme	MGC,NSS	2	100
Health Awareness programme	MGC,NSS	2	100
Obstacle Training to cadets to equip them for defence service exams	MGC,NCC	2	93
Onam Kit Distribution to the deserved of the locale.	MGC,NSS,NCC	2	54
.Collected an amount of Rs 20000 for Flood relief activities	MGC,NCC	2	54
Merlac food collection every Friday (old age home)	MGC,NCC	2	54
Motivational class and paper bag and items making class	MGC,NSS	2	10
Book Collection forFlood affected area school library	MGC,NSS	2	200
Flood affected areas fund collection (For rehabilitation purpose for house contruction)	MGC,NSS	2	100
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NA	NA	NA	Nill
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites

Swachatha Pakhwada	NCC	Cleaning neighbourhood Areas	1	45
Swachatha Pakhwada	NCC	Cleaning College premises	1	50
Swachatha Pakhwada	NCC	Cleaning Gandhi Statue	1	48

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NA	0	Nil	0

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NA	Nil	Nil	Nill	Nill	0

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NA	Nill	Nil	Nill

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
3112000	3023545

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Newly Added
Seminar Halls	Existing
Number of important equipments	Newly Added

purchased (Greater than 1-0 lakh) during the current year	
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Book Magic Version	Fully	5.0	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	10482	3486120	136	69300	10618	3555420
Reference Books	1014	600000	9	11332	1023	611332
Journals	10	4030	Nill	Nill	10	4030
CD & Video	120	Nill	Nill	Nill	120	Nill
			View File			

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr.Aneesh Kumar K	Probability and Statistics	MOOC	01/07/2018
Dr.Aneesh Kumar	Leniar Programming Problems in statistics	SWAYAM PRABHA	05/04/2018
Reshma P.K	Principles of Computer Science	UGC CEC (UG)	20/01/2019
Dr.Bijumon Ramalayathil	Algebra and Trignometry	MOOC	01/07/2018
		View File	

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existin	75	60	43	1	0	5	9	20	0

g									
Added	5	0	0	0	1	3	1	0	1
Total	80	60	43	1	1	8	10	20	1

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

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20 MBPS/ GBPS

</div>

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nill

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
710000	600637	2402000	2422908

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Mahatma Gandhi College, Iritty has a suitably designed and spacious facilities such as Six exciting laboratories to which one more laboratory was added during the current year. In addition to the well-stocked Sri K. P. Noorudheen Memorial Central Library where more than ten thousand books specifically chosen to cater to the scholarly interests of the students, the college owns four department libraries having quality textbooks and reference books.During the current years136 additional books have been incorporated into this scholarly asset. For book acquisition, in addition to U.G.C fund, the college management also provided money for this purpose. During the current year, Rs 80632 /- have been utilized for this and the total value of text books, reference books, e-books, journals, e-journals CD and videos can be assessed to the them Rs 41, 66, 752 /-. In the context of new acquisition in college library and different department libraires suggestions from faculty members, students and all stakeholders are collected and given due consideration. College Laboratories In the context of purchasing new instruments, scientific gadgets, computer systems etc. the faculty members seek the expert opinion of professionals belonging to the technical field and take maximum care to see to that modern and state of the art systems and instruments are purchased to ensure the high quality of the laboratories. Also quotations are invited from prominent suppliers in the field andthus fair purchase is ensured along with high quality.Laboratories are provided near to the respective classrooms and the departments for ensuring the convenience of all concerned. Sports Complex Mahatma Gandhi College is situated on a spacious campus.Also, there are facilities for Basketball,Handball,Volleyball courts to ensure the physical fitness of students. An important feature of the college is the existence of gymnasium which is open from 8:30 am till 6 :00 pm is that students can avail the benefits of this centre at their convenience. There are sufficient sports equipment available in gymnasium. Through effective use of these facilities, the college believes in developing sound mind in a sound body Computer. There are four computer labs for the purpose of meeting the training requirements of different department of the college. There are 43 computers providedwith internet facility. There is one browsing centre and a new computer

centre that been added during the current year. At different departmentthere are 10 computers. An important new infrastructural facility added during the present years is one video Conference Hall. The policy of providing quality improvement training programmes for teachers and students is effectively fulfilled with the help of these different facilities at the college Classrooms There are 18 well-furnished classrooms having conventional teaching aids. In the P.G classrooms individual seating facility is provided. As Far as possible the classrooms are arranged near to the respective departments.There are seven smart classrooms at the college, and those classrooms are installed in order to adopt the latest developments in technology in the context of teaching leaming process.

https://www.mgcollege.ac.in/pdf/procedures-practices.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nill	44	48000
Financial Support from Other Sources			
a) National	Nill	261	2291750
b)International	Nill	Nill	Nill
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Soft Skill	Nill	760	Nill
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2018	Career Counselling	Nill	45	Nill	6
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
4	4	3

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Nil	Nill	Nill	Marian College Kuttikkanam	38	6

View File

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	105	Nill	Nill	Nill	Nill

View File

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	11
SET	10
GATE	3
GMAT	3
Any Other	19

View File

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Archery	NATIONAL	1
softball women	NATIONAL	6
Athletics(men)	INTERCOLLEGIATE	7
Athletics(Women)	INTERCOLLEGIATE	1
YOGA(MEN)	INTERCOLLEGIATE	6
kabaddi (men)	INTERCOLLEGIATE	12
kabaddi (women)	INTERCOLLEGIATE	2
Kho-Kho	INTERCOLLEGIATE	12
Foot ball	INTERCOLLEGIATE	21
Chess(Men)	INTERCOLLEGIATE	6

View File

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the	National/	Number of	Number of	Student ID	Name of the

	award/medal	Internaional	awards for Sports	awards for Cultural	number	student
2019	II PRIZE IN ARCHERY	National	1	Nill	MG17CCSR24	ANUGRAH T P
2019	R D PARADE	National	Nill	1	MG18BR0045	ABDUL BASWITH U V

View File

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The College Union Executive Committee is empowered to promote and facilitate student activities in the campus.The college has a statutory Student Council, and the members are democratically elected in the Parliamentary (indirect) manner, according to University Statutes.To conduct peaceful, free and fair elections, the college followsLyngdohCommission (UGC instructed) recommendations. The Student Council thus elected has political affiliationand at the same time it maintains academic integrity. Period of the student's council is stipulated to one academic year.Students' union body consists of the Chairman, Vice-chairperson, General Secretary, Joint- Secretary, University Union Councilor, Secretary to the Fine Arts Association, Student Editor to the college magazine, General Captain to the sports and games activities, Secretaries to the Department associations,Representatives of 1st, 2nd, and 3rd-year students and P.G representative. In the above structure, two seats, the Vice-chairperson and Joint-Secretary are reserved for women students.This composition ensures and provides women participation in the student's apex body in the college. The College Student Council is steered by a team of young and energeticscholars with abundant leadership qualities. The functioning and activities of the Student Council are under the guidance of the Staff Advisor nominated by the Principal in discussion with newly elected student council. The Principal is the President of the College Union Council. Funding of the Student Council is through the collection of a fixed amount from every student at the time of admission.If more funds are required for college magazine activities, the PTA providesfinancial support for the same. Director of Physical Education helps general captain to coordinate indoor and outdoor sports activities. Fine arts coordinator help fine arts secretary to organize cultural activities and staff editor support student magazine editor to bringout the college magazine in time. The University Union Councilor (UUC) represents the students of the college in the Kannur University Union Council. The various activities organized under the leadership of the Student Council during the last year include Sports, Fine Arts and various Cultural events. There is active participation of students in social activities through programmes. They organize all the extracurricular activities of the college and provide leadership to the college student community. House captains and student representatives from various classes are actively involved in the planning and execution of annual sports meet and intramural games competitions. Each department celebrates its association Day under the leadership of the Association Secretaries. Apart from above activities the students are also members of various ad-hoc committees constituted for conducting different academic and non-academic programmes. The student representatives express their views and raise opinions in a democratic spirit. Apart from the student's council, the activities of clubs and forums like NSS, NCC, Women's cell, Bhoomithrasena(nature club), Book club, Hostel monitoring committee,Canteen committee, Anti ragging Committeeetc. are coordinated by the students along with the faculty coordinators. Student representatives are also given opportunities to associate with administrative bodies like IQAC. In all respect College Union plays a significant role in the functioning and management of the

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Yes. Alumni Association plays an important role in helping to shape the future of the college by representing the views of its members, and contributing to the academic and infrastructural development of the Institution. The alumni association of our college has received official registration On 11th November 2018 the official alumni association of our college MAHATMA GANDHI COLLEGE ALUMNI ASSOCIATION got registered at the office of KANNUR District registrar (Ref. No. KNR/CC/364/2016).The Alumni Association of Mahatma Gandhi College has been functioning for many years as a supportive organ of the college and playing a important role in the pursuit excellence in the field of higher education. In addition to the registered association, there are various Department level alumni units. Various alumni groups are active in social media to uplift the college brand name. December 26 is observed as the alumni day of our college and annual alumni meetings are conducted on the same day. Our alumni members are prominent people in the society in various fields like research, higher education, primary education, Information Technology, Banking, politics, real estate, Business, Arts , Sports, Media etc. Alumni are the brand ambassadors of our college and those who are well positioned in various careers help students through placement cell. The college has illustrious alumni who are spread over different parts of the globe and the Association is playing a pivotal role in keeping them all connected. A corpus fund is generated every year with their goodwill by deducting a sum of rupees fifty from the caution deposit that is refunded to the outgoing students after the completion of the UG and PG programmes. This fund is credited to an SB account (A/c No. 57065728534, STATE BANK OF INDIA PUNNAD) maintained joined by the college authority and Alumni Association Officials.

5.4.2 – No. of enrolled Alumni:

198

5.4.3 – Alumni contribution during the year (in Rupees) :

19800

5.4.4 – Meetings/activities organized by Alumni Association :

Mahatma Gandhi College has an active registered Alumni Association with energetic office executives. The annual alumni gathering "Alumni sanagamam" is scheduled on 26th December every year. The date is fixed in order to ensure maximum participation of the members especially who are working away from native. A number of our alumni have proved their merit in the respective fields of their career. We have not only academicians but also active politicians and social workers. Members of the alumni who are academicians visit the College and deliver lectures to the students on various occasions. In order to show their love and respect to their mentors, Alumni organize various progammes like 'Guruvandanam' during the retirement of faculty and the office staff. On retirement day celebration alumni office executives were presenting memento to express their affection and gratitude. Besides the common alumni meeting, Department wise alumni meetings are conducted to foster their relation with the Department. College alumni association inspire the college through their unflinching loyalty and support to the college. On Alumni sangamam day alumni honoring faculty members on their outstanding achievement and doctoral degree. Retired faculty members are also invited to the above said sangamamas very special delegates. They are honoring by attiring ponnada (KasavuMundu).

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college follows the practice of decentralisation and participative management through which proper co ordination in the network of academics, administration and their development is made possible. This has ensured that competent staff are given suitable decision-making platforms. The two practices of decentralization and participative management, is related to (a) curricular and (b) co curricular activities. The College is having 4 undergraduate courses, viz, Commerceand Management Studies, Physics, Computer Science and Mathematics and 2 Post Graduate courses, viz, M Com and M Sc Mathematics. Decentralization and participative management is practiced to ensure that there is uniformity in curriculum planning, distribution and evaluation. Subject allotment for an upcoming semester is done at the end of the ongoing semester so that faculty get enough time to plan and prepare for the next semester. Subjects will be allotted to the faculty members after a discussion in the department level meeting. The faculty members are given freedom to express their subject preference. Progress Reports, ideas for teaching-learning beyond classroom learning, and plans for internal evaluation is shared at frequent intervals with the Head of the Department. Department level Coordinator is appointed and is responsible for the timely completion of syllabus for the Internal assessment tests and model examinations and preparing question papers for the same. The second practice is with reference to the functioning of co-curricular activity. Committees and forums are formed for conducting and managing various co- curricular activities. There are 26 committees and all of them function actively and effectively on the basis of decentralization and participative management. Forum Convenors/Coordinators are appointed by the Principal for a period of one year and the charge will be rotated so that all the faculty members gets chance in participating and co ordinating the activities of different committees. Each conveneris given a committee of members to assist them in running the activities. The Convenors also appoint student coordinators who play an active role. The entire responsibility of planning activities and programme and ensuring effective execution lies with the Forum Convenor and Committee. The Principal convenes meetings to evaluate the progress in the functioning of the committee and programmes of activities convened by them.The Convenors are also required to submit schedule of activities and programmes. Execution of the programmes are also the responsibility of the Convenor and Committee, with approval being taken from the Principal regarding resource persons, Chief Guests etc. Students play a leading role in executing programmes and conducting activities.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Admission to the UG and PG programmes has been done online through the admission portal of Kannur University. Every student takes admission through

	the CAP Software provided by Kannur University in a centralized manner. Due weightage is given for Differently abled/ SC/ST/OEC/OBC students. The college also admits students who excel in Sports. The differently abled candidates have been given special support and assistance during the admission process and thereafter. The college appoints a Nodal Officer for the smooth conduct of admission process. An Admission committee is also formed for this purpose. At the time of admission, the Admission Committee conducts a first level interview including certificate verification. HODs and tutors conduct a second level interview, through which an attempt is made to identify the strength and talents of a student and recommended to approach and join appropriate clubs such as NCC, NSS, Arts Forum, Career Guidance, ED Club etc. Based on this interaction, and on the marks of qualifying examination, advanced and slow learners are identified. Institutional and department level orientation and induction programmes are organized after the completion of the admission procedure to help the students get a comprehensive idea about the curriculum and syllabus.
Industry Interaction / Collaboration	Students are given opportunity to interact with industry professionals at programmesconducted by the Career Guidance and Placement Cell and the College Alumni Association. Industrial visits are organised by some departments and it is mandatory for BBA course. Talk by industrialists, successful entrepreneurs, professionals etc are given to the students to motivate them and direct the interested students towards their area of preference.An Entrepreneurial Development Club is functioning in the college which arranges programmes to improve the creative thinking among students and provide them exposure towards starting new ventures, start ups etc. Students are encouraged to participate in campus recruitments conducted by reputable companies.
Human Resource Management	Total number of teaching staff in the college consists of Full time:29/33 Part time: 1 andthe number of Non-teaching/ Administrative staff is15/17.

	The College is an aided Arts and Science college owned by Iritty Educational Society (IES) affiliated to Kannur University. Hence the administrative matters of the college have been decided by Government, University and Management together. The service matters includingstaff appointments and their placements are generated by the Management and financial dealings are guided under the provisions of State Government/UGC regulations. The salary and other service-related financial matters deals the state government by the UGC regulations. The Guest faculties will be appointed by the Principal in consultation with the Management. They will be selected from among candidates who fulfil the required academic qualifications and those who have got their registration under DDE. Required contingency staff will be appointed by Principal in consultation with Management and the salary will be met from PTA funds. – Medi care – Women's Room – Counselling - Free clinic facility with full time doctor on call. The college is having the facility of Medi-Care Center, Womens' Room, Counselling Sessions etc to support staff and students.
Library, ICT and Physical Infrastructure / Instrumentation	Library, ICT: The infrastructure of the college includes classrooms including smart classrooms, departments,Principal's office, Administrative office, ICT enabled library, laboratories, fitness centre, women's room, co-operative store, canteen, auditorium, open-air auditorium, playground, basketball court, rain water harvesting etc. The whole campus has internet connectivity. The general library has 10628 books, 36 journals, 19 periodicals and 7 newspapers. There is a Network Resource Centre (NRC) functioning inside the library and the computers are INFLIBNET-enabled. Both PG departments and some UG Departments are having separate department libraries. Special arrangements are provided to facilitate the entry of differently abled students inside the library.
Research and Development	The College recognizes the importance of nurturing research interest among faculty and students and makes steady

		efforts for the development. A Research Committee functions in the college for inculcating research habits among the faculty. Three faculty members are recognized as Research Guides by Kannur University and 10 (8 in Commerce and 2 in Mathematics) scholars are pursuing research work under them. Research Committee encourages teachers to participate in FDP / workshops organized by reputed institutes to enhance knowledge.
	Examination and Evaluation	In addition to the class tests, the college also conducts 2 sets of internal examinations including model examination every semester. A Board of Examination is constituted every year to facilitate the smooth conduct of various internal examinations. The board is headed by an experienced senior faculty member nominated by the Principal/College Council. The answer scripts are prepared in the same format as the university answer scripts so that the students are made familiar with the answer scripts. The evaluated answer sheets will be returned to the students within the stipulated time. Examination marks will be consolidated and conveyed to the students. The score sheets, marks of assignment and attendance are displayed on the notice board of the respective department. The Continuous Evaluation marks is given to the students based on their attendance, assignment/seminar/viva and test papers. The marks are displayed on the department notice board and the students are given sufficient time to get their grievances, if any, redressed. The Continuous Evaluation marks will be uploaded in the University website before the stipulated time. After the exam, department holds PTA meetings to discuss students performance with their parents.
	Teaching and Learning	Along with the regular class room teaching, the college follows special programmes called 'New Initiatives' introduced by the Dept. of Higher Education of Govt. of Kerala like ASAP (Additional Skill Acquisition Programme), Scholar Support Programme (SSP) and Walk with Scholar (WWS) programme. The facility of ICT enabled classrooms are provided in a sustained

	manner. For ensuring uniformity in teaching and learning across the multiple sections, programmes like quizzes, seminars, group discussions etc were implemented. To support and update the knowledge of faculty members, they are inspired to participate in various faculty development and quality improvement programs by means of FDP, Refresher courses, seminars and expert speaker sessions.
Curriculum Development	Curriculum Development The college follows the curriculum designed and revised by the Kannur University from time to time. The University publishes Academic Calendar at the beginning of each academic year. On the basis of the Academic Calendar provided by the University, the college prepares college calendar. Paper allotment to the concerned teachers will be made by the Head of the Department at the end of each semester in consultation with the faculty members of the department. Teachers prepare teaching plans at the beginning of each semester. The University restructured the curriculum of all under graduate disciplines in the year 2019. Almost all the teachers participated in the workshop for the syllabus restructuring conducted by the University. Some of our teachers are members of the Board of Studies and play an active role in framing and restructuring of syllabus. The college encourages the students to pursue courses with approved Mooc Platforms such as NPTL and Coursera in-order to improve their professional competency along with their knowledge.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Administration	Administration: To encourage paperless communication and promote tech savy environment, WhatsApp Groups are created and messages and information are disseminated through these groups. Various urgent notices and information has been transmitted via these groups at various times. Institutional Email IDs for various faculty members and administrative heads have been created and given in the college website.

Examination	Examination: With regard to examination, the e governance system is being implemented by the Kannur University. As the college is affiliated to Kannur University, the end semester examinations are scheduled and conducted by the university. To conduct college level examination, a Board of Examination is constituted. The board which is under the charge of senior faculty member coordinates all internal examinations including model examination conducted by the college. Students can directly register for the university examinations at the university web portal. Exam notifications and results are also announced by the University through their website. Internal Assessment mark given the teacher and verified by the concerned head of the department is uploaded on university Examination portal. The hardcopy/print out of the same countersigned by the head of the institution will be sent to the University within the stipulated time. Mark lists of each semester can be downloaded by the students from the University website. Application for revaluation and improvement examination also is made online
Finance and Accounts	Finance and Accounts: Financial accounting processes have been shifted to online platforms like SPARK and transaction related to Salary disbursement, Provident Fund/Professional Tax/ESI/IT Payments etc are done through this software. Students are allowed to use the online payment facility
Student Admission and Support	Students Admission and Support: Admission to various programmes offered by college done under single window system through online admission portal facilitated by Kannur University. Submission of application by students, allotments, admission process etc. is done through the CAP Software provided by Kannur University. Remittance of fee is made online. Data of student admission is maintained in soft copy and used as and when required. Students are allowed E grant and various scholarships, the applications of which are done through online. The scholarship amounts are credited to the bank accounts of the students.

	Examination: With regard to examination, the e governance system is being implemented by
Planning and Development	Planning and Development: College website provides digital platforms for communication and information about the college. The planning committee headed by the college principal takes care of academic and infrastructure development plans of the college.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Maya P V	National conference on discrete mathematics and its application	NA	1500
Nill	Aneesh Kumar K	Workshop on SWAYAM	NA	1500
2018	Sapna P	International conference on advances in material manufacturing applications	NA	1500
2018	Jimly Manual	Recent development in Graph theory and its applications	NA	1500
2018	Bijumon R	Workshop on SWAYAM PRABHA at EMMRC	NA	1500
		[View File]()		

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Yoga training in connection	Yoga training in connection	07/06/2018	10/06/2018	20	12

	with Inter national Yoga Day c elebration	with Inter national Yoga Day c elebration					
2018	Seminar on PBAS pr eparation and API Score	Nill	24/11/2018	24/11/2018		23	Nill

View File

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
FDP	2	Nill	Nill	5
Short Term Course	1	16/02/2019	Nill	1
Orientation	1	07/06/2018	04/07/2018	28
Refresher course	4	Nill	Nill	21

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	Nill	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Teaching:All welfare facilities as per Government norms - Maternity leave benefits -Contributory Provident Fund - Leave Encashment, Casual Leave and Earned Leave - Gratuity benefits • Retirement benefits - Free wifi – Service promotions – facility of gymnasium, basket ball court- Availability of food in the College canteen at reasonable rates	Non Teaching :All welfare facilities as per Government norms- Maternity leave benefits - Contributory Provident Fund - Leave Encashment, Casual Leave and Earned Leave - Gratuity benefits • Retirement benefits - Free wifi – Service promotions – facility of gymnasium, basket ball court - Availability of food in the College canteen at reasonable rates	Students : Group Insurance schemes - Merit Scholarship for meritorious students - Fee concession for students from economically weak backgrounds. E Grants - Government scholarship schemes for students under SC ST categories fully utilised along with benefits for backward classes and minorities -Medical facilities through Medi care centre - Educational tour at concessional rates - Counselling for students by professional counsellor – NCC Common

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The Institution has established a mechanism for conducting internal and external audits on the financial transactions to ensure financial compliance.Department level audit related to construction and all other financial and service matters related to staff and students is done by Directorate of Collegiate Education and General Accountant General Office, Thiruvanathapuram as the case may be. The accounts are maintained regularly and in accordance with the prescribed act and rules.Internal audit is conducted by forming committees at college level. All these mechanisms show the transparency being maintained in financial matters and adherence to financial discipline to avoid defalcation of funds or properties of the institution at all levels.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NA	0	NA

View File

6.4.3 – Total corpus fund generated

3112000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Yes	IQAC
Administrative	No	Nill	Yes	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The college conducts PTA meetings, executive and general at least biannually. Departments conduct Parents Teachers Students (PTSA) meetings at regular intervals and the Class tutors update parents about the progress of their wards. Principal also participates in such meetings. In college level PTA meeting discussions are made to improve the College in many areas like infrastructure, discipline, extracurricular activities and performances of the students. Suggestions are invited from parents and such feedback obtained from them are always given due importance. PTA also offers financial and physical support to cultural programmes of students. Funding for Orientation and Merit day celebration for recognizing meritorious students and staff.

6.5.3 – Development programmes for support staff (at least three)

Professional Preparation of Teachers to excel them in their specialisation area Training on E filing of tax returns and Service rules Computer training programme for non teaching staff Rest room for women staff, Fitmess centre/ Gymnasium

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Applied for RUSSA fund Proposal submitted for new courses Motivating faculty to

publish research papers in reputed UGC-listed journals. Promoting MOOC Courses among students and faculty for knowledge up gradation.

6.5.5 – Internal Quality Assurance System Details	
a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	ICT/Academic Training Programme	24/01/2019	24/01/2019	24/01/2019	30

View File

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Women Empowerment Programme BLISS, Poster Workshop based on Kerala Women: Yesterday, Today, Tomorrow	22/02/2019	22/02/2019	120	55

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
College Bhoomitrasena club has an active role in keeping the campus green and environment friendly. Bhoomitrasena club undertook the following programmes: 1. World Environment Day Celebration : on 5th June 2018 . Theme: Innovative solutions for environmental challenges. 2. Inter collegiate Green Quiz held at Iritty: In connection with Chandra Dinam 21st July 2018 3. Trucking at Paithal Mala: One day Trucking programme on 16th September 2018 4. Cartoon Making Competition: In Connection with Ozone Day 2018 on 25th September 2018 Topic: Global Warming 5. Photography Contest: On 31st January 2019 6. Herbal Garden 7. BhoomikkoruThanal: Protection of Passion Fruits 8. Planting of Saplings 9. ParavakalkoruNeerkudam : Water Pots for Birds 10. Bio Gas plant in the hostel Programmes organized by NSS 1. Clean Campus and Green Campus: Tree plantation on 30th June 2018 in association with Suchithwa Mission 2. Nature study and Trucking at Paithal Mala on 21st July 2018 3. Herbal Garden 4. Environmental Quiz : on 2nd October 2018 in association with Suchithwa Mission 5. E-waste and Plastic Collection : Handed over the collection to Suchithwa Mission Iritty on 13-10-2018 Sorted the e-waste and Plastic waste on 11-01-2019 Programmes

organized by NCC 1. HarithaKeralam Mission Programme: On 4th and 5th June 2018 2. World Environment Day: On June 5th 2018 3. Pollution Awareness Programme: On June 12th 2018

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	8	8	24/09/2019	1	Health Awarness Programme	epidemic and infections	210

View File

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
College Calender and Handbook	18/09/2018	The vision and mission, rules and regulations, policies, curriculum objectives, details of clubs and committees that promote human values like NCC and NSS are clearly stated in the calendar. UGC rules and regulations, university and government regulations, anti-ragging policy etc. are made part of the professional ethics.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Value Education Programme	21/06/2018	26/01/2019	500

View File

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Green Campus 2. Water Recharging 3. Rain water Harvesting 4. Plastic Free Campus 5. Use of Solar Energy

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Feed the Hungry: Every week, NSS volunteers collect food packet from students

and distribute to old age homes Merylac and Snehabhavan. NCC volunteers arranges food for them Knowledge Centre • NSS volunteers arranged tuition classes for students in rural area of Punnad NSS volunteers identified school going students form the rural area and arranged special coaching to improve their studies. Small groups of students are formulated and volunteers meet them on Sundays and holidays. • Physics Lab visit on 4th October 2018 by students and teachers of Govt. UP School Uliyil. • Physics lab visit on 11th October 2018 by students and teachers of SaradaVilasam AUP School Parikkalam The teachers and students of Govt. UP School Uliyil are assisted by the students of B.Sc. Physics to familiarize the equipment and experiments

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
https://www.mgcollege.ac.in/pdf/best-practices.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The college was established in 1995. Since its inception it has been doing its best to cater to the needs of the society by developing itself as a premier institution in the remote place of Kannur district. It also serves the social needs and tries to uplift the living standards of the rural youth by imparting higher education and foster an enduring sense of discipline among them. The best example for the good governance and leadership starts from its management. The very composition of the management of the college can be sited as an example for good governance and leadership that can be emulated by any organization.. The willingness to stand together for the common cause shown by all major political parties and leaders of this region is the basic source of strength of the society and the college. It can be cited as a sterling example which can be emulated and modeled by other regions of our nation for attaining greater development and the quality of excellence in social life. Admission Commmittee : The Manager, the Governing Body, the Principal, Heads of various Departments, Coordinators of different Curricular and Co-curricular committees provide effective leadership enabling the college to fulfil its motto "Excellence in Learning and Commitment to Society" which is a pointer to its vision "To be a centre of excellence that aims at the evolution of the students into physically fit, intellectually competent and socially committed citizens" and also its mission "to attain academic excellence and be an accessible institution that imparts quality education to aspiring students". The vision and mission of the institution are a reflection of the objectives of the National policies of higher education, such as moulding human resources to meet contemporary challenges. The institution's vital concern is to strengthen the inner potential and emotional quotient of the students. In accordance with the vision of the college, the following programmes are organized during 2018-19. • Exhibition of Gandhiyan Literature during the Gandhi Jayanthi Week with the auspicious of college library. • NCC initiated the Onam Kit Distribution to the deserved of the locale • Campus cleaning activities by NSS and Bhoomithra sena • Student counselling centre provides facility for personal counselling for students with the help of professional counsellors. • Yoga and stress management centre organizes yoga and other programmes in order to help students to free their mind from unwanted stress and strain. • College Research Committee encourages the Research activities on the campus. Actions have already been initiated for the publication of the Research Journal "The Quest' during the year. • Financial support to the needy students by Alumni Association

Provide the weblink of the institution

https://mgcollege.ac.in/Institutional-Distinctiveness.php

8.Future Plans of Actions for Next Academic Year

1.Construction of New Academic Block 2.Renovation of Classrooms and Office 3. Inception of more smart classes